



Waipahu Family Market
At Kabayan Hall
94-216 Farrington Hwy A-107 Box #340
Waipahu, Hi 96797

Family Market Policies

1. All vendors must submit completed application to Murakami Productions, LLC.
2. All applications must include:
 - Copy of State of Hawaii G.E Tax License
3. Food Vendors must submit a copy of the following:
 - Special Events Temporary Food Establishment Permit
 - Food Handlers Certification
 - Copy of company Liability insurance policy

Food Trucks must add the following as additionally insured:

- Murakami Productions LLC
7192 Kalaniana'ole Hwy Suite A143A #234 Honolulu, Hi 96825
- West Physicians Associates LLC
94-216 Farrington Highway, Suite B2-201C, Waipahu, Hawaii 96797

4. Vendor is responsible for only selling items and services approved by WFM and must comply with all local, state, and federal laws.
5. All items for sale must be properly labeled as required by law.
6. If selling items by weight, all scales must be certified scales, that are calibrated and registered with the Hawaii State Department of Agriculture.
7. No Alcoholic beverages are allowed in the market.
8. All food items sold must follow and adhere to all Hawaii State Department of Health and Sanitation Department rules and regulations. Vendor is responsible for selling items at the required temperatures as set forth by the Hawaii State Department of Health.
9. All business licenses, permits, food permits must be always valid when conducting business at Waipahu Family Market. Failure to have valid licenses and permits will result in removal from premises and forfeiture of damage deposit.
10. All vendors are required to have all licenses and permits on hand at all times.
11. No beverages of any kind may be sold in the market unless agreed upon by Murakami Productions, LLC.



Booth Requirements

1. A “booth” is defined by a 10’ x10’ space. Tent must fit within the block(s) that are rented. Example: If vendor A’s tent is 15ft wide, Vendor A is required to rent two (2) Blocks.
2. Vendors are not allowed to have anything protrude outside of their Booth.
3. Vendors are not allowed to sell outside of their Booth.
4. No subleasing or sharing of your Booth is allowed unless approved by WFM.
5. All tents must be in good working condition as to not be a hazard for customers. Vendors are responsible for always securing their tent especially in the event of high winds or rain.
6. Vendors are NOT allowed to drill, attach, or tie down any tent, supplies or equipment to fencing, walls, asphalt, and or any part of property.
7. Vendors are responsible for providing their own tents, equipment, and supplies that are required for the safe operation of their business.

Set up and Breakdown

1. Vendors are allowed to start set up 1 ½ hrs. before start of market opening.
2. All vehicles must be removed from vendor area or parked in respective Booth, 15 minutes prior to opening of market. Any violation of parking rules will result in written notice and possible cancellation of vendor opportunity.
3. Vendors are required to clean their Booth area before leaving. Failure to clean before vacating premises will result in a cleaning fee and potential cancellation of vendor opportunities.
4. All vendors must vacate premises within one hour of market closing.

Trash

1. All trash must be put in plastic trash bags and put into dumpster near fence.
2. All cardboard boxes are to be taken off site, no dumping of boxes.
3. All large trash must be removed off premises by vendor.
4. No Vendor is allowed to dump any oil, chemicals, or hazardous waste in trash bins or any place on premises. They are required to dispose of items off premises, in a safe manner according to city, state, and federal rules and regulations for the safe disposal of all items. Violation of this rule will result in removal from selling in market and fines for any costs related to safely disposing of items.



Food Vendors (if applicable)

1. Required to post valid Food Establishment Permit and Food Handlers Education Certificate somewhere visible in their tent.
2. A minimum of one employee must have Food Handlers Education Certificate for each food vendor at all times.
3. Must provide your own hand washing sink as required by Hawaii Department of Health
 - Cooking Food Vendors
 1. Food Vendors are allowed to use propane grill and other cooking equipment. Must be approved by WFM before use.
 2. Required to have at least a fire extinguisher with a minimum rating of 2A-10B: C, when cooking with grease or deep-fry cooking must have a minimum rating of 40B: C or Class K.
4. Any Department of Health violations will result in closure of vendor's stall. Vendor will not be allowed to reopen until violation is remedied.
5. No Samples allowed until further notice. Please understand, due to the pandemic we are trying to limit contact as much as possible. If you have a way to limit contact, we would be happy to work with you on how you can give customers samples safely. If there is no city or state mandate, you are allowed to give samples freely.
6. All Homemade Food products require specific labeling with the following information:
 1. A statement that reads "Made in a home kitchen not routinely inspected by the Department of Health".
 2. Common name of the product or descriptive name.
 3. Ingredient list if made from 2+ ingredients, listed in descending order of predominance by weight.
 4. Name and contact information of the homemade food product operator.

Prohibited Items

1. Firearms and ammunition
2. Explosive Materials
3. Chemicals
4. Pornographic Material
5. Offensive Materials
6. Drugs and/or Paraphernalia
7. Alcoholic Beverages
8. Fireworks



WFM has the right to have any item or service removed from sale or display at its sole discretion. Please remember this is a family event and to keep all activities and materials family oriented.

All Waipahu Family Market policies can be changed and/or deleted at any time without any notice. WFM has the right to add to its policies at any time. All policy changes will be given to all vendors as soon as possible. WFM is not responsible for any costs or damages to vendor caused by policy changes.

Print Name: _____

X

Renter

Date: _____

Sign to acknowledge and accept Waipahu Family Market policies